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DECEMBER 2, 2022

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## **NOTICE OF PUBLIC HEARING**

**DATE: DECEMBER 13, 2022**

**TIME: 7:00 P.M.**

**PLACE: VIEW ON VIDEO CONFERENCE:**  
<https://bit.ly/3im81RF>

**CALL IN NUMBER FOR PUBLIC  
COMMENT: 1-415-655-0001**

**WEBINAR NUMBER: 2495 296 3337  
WEBINAR PASSWORD: RENT (7368  
FROM PHONES)**

**THE RENT BOARD COMMISSION INVITES THE PUBLIC TO COMMENT ON PROPOSED CHANGES TO THE RULES AND REGULATIONS GOVERNING THE RESIDENTIAL RENT STABILIZATION AND ARBITRATION ORDINANCE, CHAPTER 37 OF THE SAN FRANCISCO ADMINISTRATIVE CODE.**

**THE COMMISSION IS TAKING PUBLIC COMMENT ON PROPOSED AMENDMENTS TO RULES AND REGULATIONS PART II, BOARD ORGANIZATION AND PROCEDURES, SECTION 2.21.**

**THE PROPOSED ADDITION TO RULES AND REGULATIONS PART II, SECTION 2.21 IS INTENDED TO INCORPORATE ADMINISTRATIVE CODE SECTION 67B.1, WHICH AUTHORIZES BOARD MEMBERS TO TAKE PARENTAL LEAVE IN CERTAIN CIRCUMSTANCES.**

**TO ENACT THE CHANGES, THE RENT BOARD HAS PROPOSED THE**

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## **ATTACHED DRAFT REGULATIONS.**

You may either comment at the Public Hearing and/or submit written comments. Written comments to the Board are encouraged. Written comments can be sent to the Rent Board office by mail: ATTN: Board Secretary, 25 Van Ness Avenue, Suite 320, San Francisco, CA 94102, or by email to [rentboard@sfgov.org](mailto:rentboard@sfgov.org). If you send comments by email, please indicate in the subject line that the comments are for the December 13, 2022 board meeting public hearing. If you would like to submit written comments, it is requested that they be received at the Rent Board's office no later than **5:00p.m. on Friday, December 9, 2022**, so that the Commissioners can receive your comments and review them prior to the public hearing. You will be able to address the Commissioners during the public comment period at the public hearing.

## DRAFT – 12/2/22

### PART II BOARD ORGANIZATION AND PROCEDURES

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#### Section 2.21 Parental Leave Policy

Administrative Code Chapter 67B authorizes Board members to take parental leave in certain circumstances. The terms of the parental leave policy are set forth in Administrative Code Section 67B.1, incorporated by reference as if fully set forth herein. Staff shall provide a copy of Section 67B.1 to each member of the Board when the member assumes office. Any member who intends to take parental leave under this policy must inform Rent Board staff and the Board President in writing. To the extent feasible, the member's written notice shall state the beginning and end dates of the leave and whether the member intends to participate in Board meetings remotely during the leave. However, the notice is not binding on the member and does not limit the member's rights under the parental leave policy.

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## CHAPTER 67B:

### PARENTAL LEAVE AND TELECONFERENCING

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Sec. 67B.1. Parental Leave Policies; Teleconferencing.

#### **SEC. 67B.1. PARENTAL LEAVE POLICIES; TELECONFERENCING.**

(a) For purposes of this Section 67B.1, “Commission” shall mean any appointive board, commission, or other multi-member unit of government of the City and County. For purposes of this Section 67B.1 only, “Commission” shall also mean a purely advisory City policy body.

(b) The following parental leave policy shall apply to all Commissions:

(1) Members meeting the eligibility requirements of subsection (c)(1), below, shall be allowed to take parental leave for 32 weeks, or until the member no longer meets the eligibility requirements. Members meeting the eligibility requirements of subsection (c)(2), below, shall be allowed to take parental leave for 16 weeks, or until the member no longer meets the eligibility requirements.

(2) Members shall be excused from attending and participating in meetings of the Commission or its committees, whether in person or by teleconferencing, while on parental leave.

(3) Members may attend and participate in public meetings of the Commission or its committees by teleconferencing while on parental leave, as further provided in subsection (e), below.

(c) A member of the Commission shall be eligible for parental leave when:

(1) The member is physically unable to fulfill the member’s duties, including attending Commission meetings in person, due to the member’s pregnancy, childbirth, or related condition, as certified by a health care provider, or

(2) The member is absent to care for the member’s child after birth of the child, or after placement of the child with the member or the member’s immediate family for adoption or foster care.

(d) If the Charter or any ordinance supersedes any part of the leave policy set out in subsection (b), above, it shall be City policy to support and promote the substance of that leave policy to the fullest extent allowed by law.

(e) A member may attend and participate in meetings of the Commission or its committees by teleconferencing while that member is on parental leave granted pursuant to this Section 67B.1. “Teleconference” shall mean a meeting of the Commission or its committees, the members of which are in different locations, connected by electronic means, through either audio or video, or both.

(1) Participation by teleconferencing pursuant to such policy shall satisfy all otherwise applicable requirements of City law regarding quorum numbers and the number of votes required to take particular actions.

(2) Members participating by teleconferencing pursuant to such policy shall comply with all otherwise applicable State and City laws regarding public meetings and public records.

(f) A member participating in the Health Service System and on parental leave shall maintain Health Service System benefits as provided in Administrative Code Section 16.700.

(g) It shall be City policy that a member shall not be removed from a Commission for having sought or taken parental leave, and seeking or taking parental leave shall not be considered good cause for removing a member. Absences occurring while a member is on parental leave shall not be considered for purposes of any ordinance providing that a member of a Commission shall be deemed to have constructively resigned after missing a specified number of meetings.

(h) Each Commission shall amend its rules of order or other similar document to include the parental leave policy, and shall provide a copy to all Commission staff and newly-appointed Commission members.

(Added by Ord. [156-21](#), File No. 210586, App. 10/8/2021, Eff. 11/8/2021)